Item #	Action	Responsible	Date added	Target completion date	Comments
1	Email to presentation to call participants.	Phil		24-Sep-21	Complete (9/24)
2	Schedule weekly update calls and include DWR on the next one.	AZP (Charlie)		23-Sep-21	Complete (9/24)
3	Gather all data from ravine 4 and send to EPA (Ken).	Phil		24-Sep-21	Complete (9/24)
4	Collect surface water / sediment samples at confluence w/ Broad River.	Phil		TBA	Complete (9/28)
5	Attempt sampling of sediment in west storm water pond.	Phil		1-Oct-21	Complete (9/28)
6	Sample liquid in west storm water pond.	EnSafe		1-Oct-21	Complete (9/24)
7	Provide Sampling Analysis Plan to EPA.	Phil		24-Sep-21	Complete (9/24)
8	Provide first draft proposal for soil remediation/removal.	Ensafe		1-Oct-21	See item 12
9	Install free liquid recovery system and remove accessible saturated soils in raffinate and maintenance ponds.	AZP (Kobus)		13-Oct-21	Complete
<del>10</del>	Review possible use of bentonite to prevent contamination migration to springs/Ravine #4.	<del>EnSafe</del>		TBA	Not considered feasible due to concerns over impact on ravine and efficacy.
11	Continue installing monitoring wells for further delineation	EnSafe		TBA	Drilling contractor confirmed for November 29th start.
12	Phase 1 soil remediation	AZP	6-Oct-21	31-Oct-21	Complete.
13	Confirmation sampling of native soil	Ensafe	6-Oct-21	25-Oct-21	Complete.
14	Confirm drilling method and schedule (sonic vs. auger)	Ensafe	6-Oct-21	6-Oct-21	Decision taken to use sonic drilling. Timing to be confirmed.
15	Perform pH and metals sampling and analysis in Ravine #1	EnSafe	6-Oct-21	TBC	Scheduled for 11/9.
16	Drain storm water pond and sample underneath liner	AZP/Ensafe	14-Oct-21	5-Nov-21	Pond has been emptied to provide access for sampling. Sampling delayed on 10/25 due to liner repair contractor availability.
17	Incorporate ongoing monitoring into SAP.	AZP/EnSafe	20-Oct-21	TBA	
18	Begin researching in-situ treatment options for UT-4.	AZP/EnSafe	27-Oct-21	TBA	